



Kitchen/Dining Room Server

Part-time! Competitive Pay! Positive and peaceful working environment!

Join the Jesuit Retreat House team today!

Part-Time (8-12 hours/week)

Reports to Chef

As a server with Jesuit Retreat House, you will be a part of a respected team of kitchen staff responsible for providing buffet meals to guests at our 60-guestroom facility at our beautiful lakeside retreat center. Servers help maintain a clean dining and kitchen environments and contribute to the retreat house's peaceful, and friendly atmosphere. This is a part-time role (3 days/week) consisting of 8-12 hours/week. The guests at the Jesuit Retreat House regularly express their appreciation and gratitude for the kitchen staff. It's a positive environment to work in!

Jesuit Retreat House's core values impact the environment of the retreat center. Ideal candidates are a team player, positive, self-directed, motivated and dependable.

Job Requirements:

- Follow proper health and safety procedures
- Follow retreat house procedures to ensure that all areas meet retreat house standards.
- Ability to carry out a physically demanding job involving bending, pushing, stretching, and lifting up to 40 lbs
- Flexibility in schedule is required to adjust to different retreat schedules
- Weekend availability is required, including Friday and Saturday evenings and daytime Sunday
- Reading, arithmetic, and basic English are necessary; a high school diploma is not a requirement for this position
- Complete the Diocese of Green Bay VIRTUS Safe Environment Training and pass a background check

Essential Duties and Responsibilities:

- Help set up and take down the buffet, stock the salad bar, and serve beverages at tables
- Set tables and arrange dining room furniture
- Clear tables after meals and wash dishes
- Clean the dining room and kitchen areas, including, wiping, vacuuming, sweeping and mopping, and emptying trash/recyclables
- Assists with food preparation and related work in kitchen as needed
- Complete other tasks as assigned by the chef or cook

Job Type: Part-time. Wage: \$14 - \$16 per hour. Benefits: employee discount, dental insurance, life insurance, meals while working. Work location: in person.

JRH is a Catholic, non-profit, ministry sponsored by the Midwest Jesuits. To find out more about joining our team of dedicated professionals, download this JRH Employment Application, [JRH Employment Application](#), fill-out and send along with your resume to: Fr. Mark Carr, SJ, Executive Director, 4800 Fahrwald Rd., Oshkosh, WI 54902; mcarr@jesuitretreathouse.org.